

HOWELL AREA FIRE AUTHORITY

June 21, 2023 – 6:00 pm

Oceola Township Community Center – 1661 N. Latson Rd. Howell, MI 48843

Board Members Present:

Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Treasurer Bob Hanvey, Secretary Mark Fosdick, Member Bob Ellis, Fire Chief Ron Hicks, Asst. Sec/Treas. Laura Walker

Chairman Coddington called the meeting to order at 6:01 pm

Accept nominations and elect new Chairperson by board votes:

MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to nominate Mr. Coddington for Chairman. MOTION CARRIED UNANIMOUSLY.

MOTION by Mr. Fosdick, SUPPORT by Mr. Ellis to nominate Mr. Dunleavy as Vice Chairman. MOTION CARRIED UNANIMOUSLY.

Mr. Dunleavy introduced Keith Huff as his alternate. Mr. Huff needs to be sworn in and he can then vote at HAFA Board meetings.

Approve the minutes of the regular meeting of May 17, 2023: MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to approve the minutes of the regular meeting of May 17, 2023. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

Discussion/Approval Sale of Rescue 20 (1992), Command vehicle-FM (2014) and Plow Truck (2000): MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to approve sale of R-20, Command Vehicle (FM2), and Plow Truck. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval to purchase new command vehicle – Chief 2, in the amount of up to \$50,000 (2013). MOTION by Mr. Fosdick, SUPPORT by Mr. Ellis to proceed with State purchasing through Chevy Dealer for amount up to \$50,000, July 1st or after. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval to hire 2 additional full-time firefighters effective July 1, 2023. July 2, 2023, Howell Fire will be moving to 24 hour scheduling out of Station 20. MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to authorize the hire of 2 full-time firefighters as of 7/1/23. MOTION CARRIED UNANIMOUSLY.

Chief's Comments:

Chief Hicks requested a motion to purchase a new brush truck for station 22.

Discussion/Approval to purchase new Brush 22 vehicle in the amount of \$54,420. MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to purchase new Brush 22 vehicle in the amount of \$54,420. MOTION CARRIED UNANIMOUSLY.

Chief Hicks announced that the accounting will be done in-house by using Quickbooks. Administrative Assistants Laura Walker and Barb Souchick will be authorized to use Quickbooks and assume the accounting responsibilities for the

Department. Chief Hicks and Deputy Chief Czubenko will take ownership of signing checks. Our current accountant will continue to assist with the transition from BS&A to Quickbooks.

Administrative Assistant, Laura Walker is now a Child Passenger Safety Technician (CPST) and will assist residents with Child Passenger Safety questions, car seat installations/inspections, etc.

Chief Hicks reported that both of the DART vehicles that were being carried on our insurance have been sold.

Approve payment of Bills and Payroll: MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to authorize payment of Bills and Payroll in the amount of \$196,144.41. MOTION CARRIED UNANIMOUSLY.

New Business: Mr. Fosdick asked, due to the current burn ban in place, if we would be allowing fireworks for the 4th of July holiday. Chief Hicks stated that it is up to the board if they want to file a fee for responses during the burn ban. No further action was taken.

Adjourn: MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:32pm.
MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: _____


Laura Walker, Asst. Secretary/Treasurer

Approved By: _____


Mark Fosdick, Secretary